

Commissioners

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Chair and President
John Creighton
Patricia Davis
Lloyd Hara
Gael Tarleton



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An audio of the meeting proceedings and meeting materials are available on the Port of Seattle web site -

<http://www.portseattle.org/about/organization/commission/commission.shtml>

(The approximate point in the audio recording for the specific item is identified by minutes and seconds; example: 01:30.)

**APPROVED MINUTES
COMMISSION REGULAR MEETING JULY 14, 2009**

The Port of Seattle Commission met in a regular meeting at 1:00 p.m., Tuesday, July 14, 2009 in the Commission Chambers at Pier 69, 2711 Alaskan Way, Seattle, WA. Commissioners Bryant, Creighton, Davis, and Hara were present. Commissioner Tarleton was absent.

1. CALL TO ORDER

The regular meeting was called to order at 1:07 a.m. by Bill Bryant, Chair and President.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

None.

PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

(00:01:07) Motion for approval of the minutes of the June 23 regular meeting – Hara

Second – Creighton

In Favor: Bryant, Creighton, Hara (3)

Commissioner Davis was absent from the subject meeting.

Commissioner Tarleton was absent for the vote.

4. SPECIAL ORDER OF BUSINESS

None.

5. (00:01:45) UNANIMOUS CONSENT CALENDAR

It was noted that Item 5c would be removed from the consent calendar for discussion and a separate vote.

- a. Authorization for approval of Outstanding Claims and Obligations for the period of June 1 through June 30, 2009 in the amount of \$42,721,497.62.**
- b. First Amendment to the Possession and Use Agreement between WSDOT, the Port of Seattle and Total Terminals International at T-46**

Request documents: Commission agenda [memorandum](#) dated June 29, 2009 from Michael Campagnaro, Manager, Container Leasing and Operations and Christine Wolf, Regional Transportation Program Planner; computer [slide](#), February 10, 2009 Commission [memorandum](#) to provide background; and amendment to [agreement](#).

- c. Item removed from consent calendar for separate vote.*
- d. Authorization for the Chief Executive Officer to procure and enter into IDIQ Professional Service Agreements for environmental review, permitting, compliance and mitigation services to support Seaport Environmental programs and Airport Environmental programs**

Request document: Commission agenda [memorandum](#) dated July 14, 2009 from Paul Meyer, Manager, Review and Compliance; Stephanie Jones Stebbins, Senior Manager, Seaport Environmental Programs; and Elizabeth Leavitt, Director, Aviation Environmental Programs.

Motion for approval of consent calendar items 5a, 5b and 5d - Davis

Second: Hara

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara (4)

Commissioner Tarleton was absent for the vote

c. (00:02:38) Authorization for the Chief Executive Officer to execute Industrial Track Agreements with Burlington Northern – Santa Fe (BNSF) and Union Pacific (UP) railroads to allow railroads to access Terminal 18 for on-dock rail operations.

Request document: Commission agenda [memorandum](#) dated June 25, 2009 from Michael Burke, Senior Manager, Container Leasing and Operations, and copy of [agreement](#).

Commissioner Hara asked who was responsible for the maintenance of the rails at Terminal 18. Mr. Burke responded that per the lease agreement with SSAT, they are responsible for all rail maintenance within their lease boundary, and the Port is responsible for what are called the arrival and departure tracks that are outside of the lease boundary.

Motion for approval of Item 5c – Hara

Second – Creighton

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara (4)

Commissioner Tarleton was absent for the vote

6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS

- a. (00:04:30) Resolution No. [3623](#), Second Reading and Final Passage. Authorization for acquisition by purchase and/or condemnation of certain real property located at [14211 Des Moines Memorial Drive South](#) (King County Tax ID Number 173204-9219), in the City of Burien, Washington, commonly known as the Sandra Oellien property.**

Request documents: Commission agenda [memorandum](#) dated June 19, 2009 and map from James R. Schone, Director, Aviation Business Development and Jude P. Barrett, Manager, Acquisitions and Relocation

Presenter: Mr. Barrett

Mr. Barrett reviewed information provided at the First Reading of the resolution, noting that the acquisition of the property was related to FAA regulations regarding airport noise and operational impacts of airport operations. Although a buyout offer from the Port was made to the property owner in 2008, a response to that offer has not been received.

Motion for Second Reading and Final Passage of Resolution No. [3623](#) – Davis

Second – Creighton

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara (4)

Commissioner Tarleton was absent for the vote

b. (00:08:31) Authorization for the Chief Executive Officer to conduct competitive procurements and execute approximately 15 professional service contracts for environmental consultant and environmental analytical laboratory services in support of Aviation Environmental Programs and Seaport Environmental Programs

Request document: Commission agenda memorandum dated June 19, 2009, table, and computer slide presentation from Elizabeth Leavitt, Director, Aviation Environmental Programs; Paul Agid, Environmental Programs; Stephanie Jones Stebbins, Director, Seaport Environmental Programs; and Kathy Bahnick, Environmental Program Supervisor, Seaport Environmental Programs

Presenter: Mr. Agid

Mr. Agid noted that this request was being made in order to begin the process of replacing environmental support contracts that are expiring soon and that no funds will be expended on the contracts without prior separate authorization from the Commission. A review of the types of contracts to be executed was provided by Mr. Agid, and the information was also shown as a computer slide presentation.

Mr. Agid stated that the Environmental departments have worked closely with the Office of Social Responsibility in order to maximize small business opportunities.

Following Commission/staff discussion, it was noted that items of importance regarding contracts were notifications to the Commission of contract changes as well as clarity in how contract scopes of work are written. It was stated that these were items that may need to be clarified in the upcoming review of Resolution No. 3605, which would take place within the next few months. It was suggested by Commissioner Bryant that the Audit Committee may want to look into this prior to the review of the Resolution.

Commissioner Bryant suggested that perhaps staff could include at the end of the quarterly Capital Report, an update of funds which had been used in the open order contracts.

Motion for approval of Item 6b – Davis

Second: Creighton

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara (4)

Commissioner Tarleton was absent for the vote

7. STAFF BRIEFINGS

a. (00:41:48) Briefing on the Port Centennial

Presentation documents: Commission agenda [memorandum](#) dated July 7, 2009 and computer slide [presentation](#) from Jane Kilburn, Director, Public Affairs

Presenter: Ms. Kilburn

Ms. Kilburn reviewed a computer slide presentation regarding advance plans for the Port of Seattle's centennial celebration, which will take place in 2011. She noted that an internal group had been developed to focus on initial thoughts for the celebration. Reviewed were a draft mission statement; key themes; key dates; major 2011 events; potential partners; and possibilities of what may move forward to promote the Port's centennial celebration.

Ms. Kilburn noted that there had been discussions of convening an international symposium on sustainability, but was not yet sure if that would be pursued.

Commissioner Davis commented on the importance of giving people the understanding of why the Port exists and what its mission is. She suggested the idea of including within the themes of the celebration, perhaps the mission and purpose of the Port be included.

8. NEW BUSINESS

(00:58:32) Mark Reis, Managing Director, Aviation Division, provided a brief overview of an item that would be coming forward to the Commission in the near future regarding baggage design services at the Airport.

9. POLICY ROUNDTABLE

None.

10. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:05 p.m.

(A digital recording of the meeting is available on the Port's website.)

Lloyd Hara
Secretary